

THE CHURCH OF THE ANNUNCIATION

Windermere Avenue South Kenton Wembley



REPORTS FOR THE

ANNUAL PAROCHIAL CHURCH MEETING

18TH October 2020

With Annual Reports and Accounts for 2019

THE CHURCH OF THE ANNUNCIATION, SOUTH KENTON APC MEETING, SUNDAY 18TH October 2020 10.30AM

AGENDA

- Apologies
- Minutes of meeting 28th April 2019 (pages 3-6)
- Election /re-election of two Church Wardens
- Report on the Electoral Roll
- Secretary's Report (pages 7-8)
- Overview of the individual service teams and church life reports (pages 9-16)
- Election of the members of the PCC (page 17)
- Church Warden's report (page 19 - 20)
- Fabric report (pages 21 - 22)
- Financial reports: Treasurer's report & accounts 2019
Appointment of the external examiner of the accounts
(pages 23 - 27)
- Vicar's review (pages 28 - 29)
- Any other business

**CHURCH OF THE ANNUNCIATION, SOUTH KENTON
MINUTES OF ANNUAL PARISH COUNCIL MEETING
HELD ON 28th April 2019**

PRESENT: Revd. Trevor Goddard, Jacqui Goddard (Church warden & Secretary), Frances Saunders, Joan Pendjiky, Anne Gale, June Lock, Damien Crawford Hector, Gwyn Evans, Patricia O'Reilly and 5 parishioners.

Apologies: Ben Skeete (Church Warden) Doreen Farrell, Christine

Trevor opened with prayer.

ANNUAL PARISH COUNCIL MEETING

PREVIOUS MINUTES: The minutes for the APCM meeting held on the 29th April 2018 were agreed and formally approved by Ann Gale and seconded by Frances Saunders.

The first item of business was for the Church Wardens to be elected/re-elected. Ben Skeete and Jacqui Goddard were willing to stand again. The meeting was happy to re-elect Jacqui and Ben to the role of Church Warden. Due to any conflict of interest as before, Jacqui will not become a signatory for financial business, as would normally be the case with a Church Warden. Gwyn Evans proposed the appointments and Joyce Watkins seconded the appointments. The meeting was unanimous in its agreement with the election of these posts.

The Church Wardens will officially be signed in on the 23rd May 2019 at St Andrews Church, Sudbury, 7.30pm.

REPORT ON THE ELECTORAL ROLL: As six years have passed since the last renewal of the electoral roll, all members on the roll up to March 2019 had to come off and reapply to be on the roll. Jacqui wrote to all who were on the roll at this point, providing them with the information needed to make a decision about whether to reapply to be on the new roll. She also put the information on the website and on the community internet page 'Nextdoor' just so that the community is aware of us as a church and of what it means to be a member. The roll was well advertised at church, on the new sheet for successive weeks. These communications helped raise the profile of the church and people's awareness.

The 2018 – 2019 roll currently stands at **49** people, with **8** names having been taken off this year and **11** new names added. Last year's roll was recorded at **45**. Which means we have four additional new names on the role in spite a significant number having been removed. The new electoral roll will be approved by the new PCC at their first meeting when the electoral roll has been made available in the church and also to the PCC members.

Thanks were recorded to Jacqui Goddard for the updated report on the electoral roll.

SECRETARY'S REPORT: Given by Jacqui Goddard as current secretary.

Gwyn mentioned that we should add into this year's annual report that we now have a data protection and privacy policy, which is available on the website and as a hard copy if requested. Also that Gwyn is carrying out an audit of the data we currently hold as a church. Jacqui will ensure these are included in the body of the 2018 – 2019 report.

ELECTION OF NEW PCC & DEANERY SYNOD REPRESENTATIVE: June Lock is currently The Deanery Synod Representative. However, she is unable to fulfil this roll any longer. Gwyn has volunteered to replace June Lock as Deanery Synod representative. Trevor will be accompanying the lay representative to the meetings, of which there are around three annually.

PCC members were elected for the three years in 2016 and no one has asked to stand down. The members of the current PCC are therefore as follows:
Frances Saunders, May Siow, June Lock, Joan Pendjiky, Patricia O'Reilly, Damien Crawford-Hector and Anne Gale.
Ex-Aficio members are Jacqueline Goddard and Ben Skeete as Church Wardens and Gwyn Evans as Deanery Synod Rep.

CHURCH WARDEN'S & FABRIC REPORT COMBINED:

The report highlighted the following items:

The church: The church quinquennial carried out in 2018 and the structural survey carried out; The renewal of the chancel ceiling as one of the biggest building projects undertaken during the last year; ongoing plans for re-plastering the water damaged ceiling in the side chapel /multipurpose room and filling in the cracks throughout the church; the setting up of a fabric committee to practically take on oversight of the building's needs, with agreement from PCC and the ongoing planning and process of seeing to update the heating system.

The hall: The need for repair of the low-level walls servicing the side entrance; replacement of chairs and updating of ladies wash area; hall lettings, policies and service level agreements and the updating of the heating system and fuse box.

FINANCIAL REPORT: – was given by Revd. Trevor Goddard,

Gwyn: Queried the utilities figures. Trevor said that the water rates and telephone had previously been combined, but now had been separated out.
Regarding the common fund, as we have generated more income, we are in a better position to increase the contribution to the common fund.
Trevor explained the overview of how the common fund works – that it is in place to pay for clergy and for training upcoming clergy in the Church of England.
The amount asked for is based on the church's Income assessment, whether or not there is a full time vicar in place and the demographics of your area.
Frances noted that stewardship had gone down and Trevor noted that this was due to people moving away or passing away. That it only takes a few people who are regularly giving to move on to impact on the yearly balance of stewardship income.
Eileen mentioned the option for giving by standing order and the need to offer people the opportunity to use it. She felt that it improved giving in the church she was at previously.
Trevor said that we need a new stewardship campaign so that people know about the different way they can contribute to the church financially.

Trevor said that Gwyn had agreed to be our stewardship secretary, for which the PCC is very grateful. It was agreed that we should record thanks to Gwyn for his ongoing work with the stewardship – This thanks does not express enough the extent to which we are grateful for the way Gwyn has been bringing the stewardship records up to date, which brought the stewardship

into proper order and has enabled us to begin claiming back the tax for the giving received over the past few years.

May Siow has worked on the accounts with Trevor throughout the year.
The report to the APCM was presented in line with the financial report provided.

Hall Account for the year ending 31st December 2018

Working from Page 23 of the overall report, the financial statement shows the income and expenditure from the church Hall.

- The income generated from the hall was £21,254.24
- The expenditure for the hall was £7,479.37
- Generating a surplus of £13,774.87

General Funds Income & Expenditure for the year ending 31st December 2018

The net Income generated from the church hall is shown on page 2 of the financial report under income and entitled "Net Income from Hall" this shows the amount £13,774.87.

Income was lower than the previous year by £1,304.70
Expenditure was also up on the previous year by £4,539.72
This generated a net surplus for 2018 of £193.54

Balance Sheet for the year ending 31st December 2018

The balance sheet shows a slight increase of £193.54 with the balance C-Fwd. of £15,728.65 this means that the total current Assets for the church stand at **£15,922.19**

APPOINTMENT OF THE EXAMINER OF THE ACCOUNTS: Trevor proposed that Priyani Sylva who he has known for a number of years. She has worked for 20 years and has the knowledge and experiences to inspect them be appointed as Examiner of the Accounts for 2018. Priyani Sylva was proposed by Ben Skeete and seconded by Frances Saunders.

Trevor said that we needed to defer the examination of the accounts to the first PCC meeting after the APCM as he was unable to meet with Priyani Sylva before the APCM in order for her to *examine the accounts and have them signed off*. Trevor proposed this motion and Gwyn seconded it.

OVERVIEW OF THE INDIVIDUAL SERVICE TEAMS AND CHURCH LIFE REPORTS:

Jacqui highlighted the building needs – that the structural survey inspection had been completed and the upcoming quinquennial and schedule of works we need to plan over the year. She referred the meeting to the church life reports held within the larger report for the last year.

VICAR'S REVIEW:

Trevor presented his review for the year. Please see report for full details.

ANY OTHER BUSINESS:

The meeting noted how encouraging it has been over this past year to welcome new friends to the family as well as the return of old friends. Joyce Watkins, one of our old friends who returned to the church last year, was especially thanked for her enthusiasm in taking on the overseeing of the flower arranging in the church and the lovely difference it makes. Thanks was also made to Damien for sorting for his great level of support in organising the practical aspect of Sunday services when Trevor and Jacqui are away, throughout the year.

The meeting ended with prayer and the sharing of the grace.

POST PCC MEETING:

The newly elected PCC met briefly after the APCM.

Present were: Revd. Trevor Goddard, Ben Skeete and Jacqui Goddard (Church Wardens), June Lock, Deanery Synod Rep, Frances Saunders, Joan Pendjiky, Damien Crawford-Hector and Ann Gale.

May was happy to stand as named treasurer again. Trevor proposed her appointment and June seconded it. All were in agreement.

Gwyn proposed that Jacqui be re-elected as Safeguarding Guarding Officer and May seconded the proposal. Again, all were in agreement.

The role of Children's Champion was currently left as a vacancy and Jacqui is covering the role until we get someone to fill the post. Jacqui has agreed to combine the role of church secretary as part of her church warden role. These posts were agreed unanimously by all present.

D.O.N.M: Sunday 19th May 2019.

(To be signed at the next APCM 2020)

Signed:

Date:

PCC secretary's report:

The most recent APCM was held on 28th April 2019. Since that date there have been 8 meetings of the PCC, each chaired by the vicar, the Rev Trevor Goddard, with Jacqui Goddard (Church Warden), fulfilling the role of minutes secretary.

The Electoral Roll has been updated as shown, as part of the larger APCM report. The church electoral roll has been updated as noted within the main report. The next major update of the electoral roll will in 2025, (6 years from the last update) when everyone will come off the roll and resign to be on the new roll.

This year (2020) PCC members will have been elected for the next three years at this APCM. During the year since the last APCM Joan Pendjiky and June Lock have both asked to step down from their role on the PCC. Their input and support for the successful functioning of the PCC has been invaluable. The PCC are grateful for the many years of active involvement they have given to the church and the wider community and want to record their thanks. The next election will take place in 2023. So in the coming year members would therefore only change should anyone wanted to step down.

The PCC is made up of the Vicar as chair, two church wardens (and up to two deputy wardens) and a Deanery Synod Representative – all of whom are ex-officio members and do not need to be voted on. In addition, as we have 50 church members, we are allowed to elect 9 parishioners elected onto the PCC. So altogether we are legally allowed to have up to 13 members on the PCC.

The year of 2019 has been full of activity for The Annunciation, again with so much to give thanks for and to be encouraged by. The PCC's business has been focused around the practical care of the church buildings, our finances, our hall hire and our calendar of events in order to support the life of the church and the care of our community. We have needed to prepare for the forthcoming church Triennial early in 2020. The Church Warden's report has provided information about the PCC's business for the year including some of our buildings' key needs - the fabric report providing details of works completed throughout the year. Subsequent to this report are the individual reports within the larger APCM report,

providing the details of the events and activities we have enjoyed throughout the year.

J Goddard

Communications report

We have sought to embed our use of technology in the way we communicate as well as a parish church while ensuring that those not so confident or without the means to access technology have not been left behind in our growing of church and community life. We ensure that the website is updated on a weekly basis and constantly remind people to have a look. We have a steady trickle of feedback suggesting good use of the website – especially from those visiting our community events for the first time. 'Nextdoor.co.uk' has been an invaluable platform to advertise and generally keep up the sense of our presence in the community. We have set up a series of different WhatsApp groups for the different teams in the church like the welcome team, the PCC and the Prayer and reading team.

Information sharing face to face, by word of mouth and through effective use of our notice boards continue to be important tools. We have continued to limit whole parish leaflet drops as we have less people available who can walk around the parish delivering and because handing out leaflets to people we know has been found to be far more effective in getting a response.

A turnout of 80 people to our carol service is testament to the effectiveness of the big bold poster at the front of the church as well as the word of mouth contact.

The most important thing, though, has been being consistent and dependable in our communication. As has been said in past reviews, making friends is always a crucial first step in being able to welcome people as friends into our community and to the different events we put on for them, and hopefully then, to take the next step in joining us in our walk of faith together. Good communication helps people feel welcome. Then they feel they can belong and that belonging provides the ground for growing faith, bringing people nearer to God's love and grace.

Home group report

The home group has continued to meet on the first Wednesday of every month at the vicarage, from 7.45pm – around 9.00pm. We have been glad to welcome a few new members during the year. The home group continues to serve as an important link with church for those who aren't always free to come on Sundays and is a vital source of friendship for

others. We also provide bible study for people who attend other churches who aren't able to provide this opportunity. As with any group there are times that either work or poor health can keep people away. But on average we have continued to have between five and eight people attending.

Each evening begins with around half an hour of socialising over a cuppa and some cake and fruit, followed by a bible study of about half an hour, which this year has taken us on a journey through the Psalms. Then we finish with a time for quiet prayer together.

Our worship life

Trevor has aimed to provide a child friendly, welcoming and relaxed Sunday morning communion service, with elements of traditional, liturgy-based worship, most Sundays in the month. This hopefully enables our small number of young people to feel they can access church worship more easily. The screen is used most weeks for the first part of the service for both sung worship and for visual support during the talk. The prayers will include the children and with everything being more visual, which means that they are more likely to engage with the worship time with the rest of the church family.

We continue to run a mini Sunday school group for about twenty minutes where we will sing a song, hear a story from the bible, pray together and do a little colouring or craft activity in the side chapel / multi-use room. Jacqui and Gwyn share in providing music on the piano/organ and occasionally the guitar and we sing a variety of traditional and more modern worship songs and hymns. Jacqui continues to be the main musician. When away, Gwyn will often stand in to provide live music and we continue to use the good quality, commercially produced music to support the congregation's sung worship if no one is available. The CCL license for the reproducing of any lyrics is kept updated each year so that we can use them on song sheets or on the big screen.

The annual Prayer Labyrinth was once again a source of inspiration and access to a faith journey during Advent. Each one seemed to find something uplifting to take away. The labyrinth was, as always, available over the weekend of the special coffee morning Christmas fair. The Friday evening session provided hot mulled wine or hot chocolate and

mince pie afterwards in the side room. This was a cosy affair with a real sense of friendship and faith sharing.

Of course, the Labyrinth is a part of the larger celebration of Advent and Christmas, when we look to bring a large section of our local community together with our church family in order to share the good news of Christ's coming into the world. The community choir was our biggest ever with 20 members. The carol service was a combination of traditional carol singing, choir pieces and duets and solos from the wider community, which included Gwyn, Jacqui, Trevor's two nieces and Ben's children and grandchild. It was such a warm and inspiring evening ending up with mulled wine and mince pies. It was amazing to see so many new faces as well as be able to welcome old friends to share in this inspiring event within excess of 80 people attending.

We also had a very special Holy Week and Easter celebration. We had a special Maundy Thursday homegroup in the vicarage where we reflected on the four cups of the Jewish Seder Jesus and his disciples would have observed as part of their Passover meal. On Good Friday, as well as being part of the usual churches together walk of witness, we had hot cross buns at the vicarage before 22 of us gathered in church for the final hour of reflection around the cross. On Saturday a number of us were able to decorate the church for Easter Sunday. The Easter Sunday service had such a spirit of joy helped by us having a congregation of 54 people, which included 9 children. If you weren't able to join us this year, be sure to put this special week in your diary for next year!

Jacqui Goddard

Safeguarding Report

Jacqui Goddard holds a DBS certificate in her role as Junior church leader and has continued to be the church's Safeguarding Officer and will stand for election again under the new PCC for 2020 - 21.

Jacqui Goddard, Trevor Goddard and Sasha Hansel currently hold up-to-date DBS check certificates.

Safeguarding is a regular item on the agenda at every PCC meeting, to ensure that the safeguarding of children and vulnerable adults is kept in the forefront of our minds.

There is currently still a vacancy for the Children's Champion – a role that is created to ensure that the nurturing and practical needs of our children is always considered when any changes are made, or to be flagged if there is a gap in the way we provide for them as a worshipping community, when they are within our care. Jacqui continues to cover this post until it can be officially filled.

Jacqui is also a certified Evidence Checker for the Church, which means that anyone wishing to take up a role within the church and needs to be DBS (Disclosure and Barring Service) checked, will have their evidence checked by her through an online process. She has been able to support other local churches as an evidence checker in order for them to process their DBS certificates.

8.15 Group

This friendship group, which had been so successfully run as a young wives group and over the years turned into the more flexible 8.15 group, becoming very much a part of Marion Perrins ministry to the church and local community, has continued to draw together old friends for much needed support, encouragement and fun! As time and years have dictated, we stopped meeting in the evenings and have turned our meetings into a Friday lunch which, rather than meeting every month meets four to five times a year. Nonetheless, we have continued to enjoy a variety of social get togethers, which have included firm favourites of an old flicks afternoon, an anniversary meal out, a garden picnic, a karaoke session and our Christmas Fish n' Chip lunch and silly parcels game!

It is a group that, as it always has, continues to share friendship, love and care, that started all those years ago with The Annunciation.

Jacqui Goddard on behalf of the 8.15 Group

Social Report

Coffee mornings form the backbone of our connection with the wider community as people feel so at home coming and look forward each month to catching up with each other and enjoying the happy, friendly atmosphere they provide.

People are coming to make friends, to help them cope with loneliness, loss and the pain of failing health. They also come to get involved with some of the extras involved in the programme. We try to respond to the interests of those coming as well as broadening people's horizons in having a go at something different. Additional optional activities this year have included knitting, a trip down memory lane, a singalong, our annual plant stall, summer and Christmas fairs, and introducing a vegan menu of treats to try. We never know who will come but there is always a sense of having achieved something very special at the end of each one. It certainly seems to add something of quality to the lives of those who come, including those of us who oversee it. The friendship and connection we form with our regular attenders continues to help some of them to access our church-based events and continues to be the first step for some in becoming regular members of our congregation. Numbers continue to average in excess of 35.

We supported the local fund-raising quiz hosted by Noel at the Windermere Pub and a good number from the church attended.

We enjoyed a lovely Harvest Festival celebration, which included our family meal in the church hall afterwards. A real bring and share, it was once again a huge feast of food for everyone to dive into. Once again we widened the invite, ensuring we catered for dietary needs, inviting the local community with the option to come to both the service and the food celebration or just to come for the food. We wanted people to feel they belong as friends to our community even if they didn't feel comfortable coming to church. We had another encouraging turn out where we could see the impact of ongoing friendship building with our neighbours. We received generous donations of food from the church and from Roe Green Strathcona school, which on behalf of St Lawrence's Larder, we were very grateful for.

We started the Lenten season once again with pancakes at the vicarage. A cosy affair of shifts of eating around the vicarage table, well attended with children, their parents and other members of the congregation. Trevor had a range of Lent studies and guides for any that wanted to take something away for their private prayer and reflection during Lent. Something to take note of for your diary next year!

Love in a Box

A very big thank you to everyone who filled shoe boxes or contributed towards postage once again this year. We were able to send *Love in a Box* 82 boxes of gifts for children for Christmas and 49 of them were from The Annunciation. We have received a certificate of appreciation from Mustard Seed in response.

The organisation sent 30, 000 boxes to Moldova at the end of 2018. Thank you for being a part of the picture.

Doreen Farrel

Welcoming Team/Offertory/prayers/readings & Chalice rotas

Thank you to everyone who has been committed to being part of the various rotas that keep our worship life together going so well.

Lesson readers – 6 + 2 reserves for emergency cover. On family church Sundays Jacqui arranges who will be reading the lesson.

Intercessors – 3. On Family church Sundays Jacqui leads the prayers.

Chalice – 3. There are other named persons to cover when the regular chalice people are not available.

Welcomers – 5. A healthy number of people who can cover for each other when needed.

Marianna Dominguez & Jacqui Goddard

Brent Deanery Synod

This year June Lock was unable to attend meetings due to health reasons and Gwyn Evans agreed to deputise for her. At next year's APCM June can stand down and someone will be able to stand for the role.

Eight Churches Together

The eight churches organised the annual silent walk of witness for Good Friday once again this year. It was well attended with all churches being represented and approximately 100 people attended. It clearly has significance for the churches taking part and is always a good visual presence in the community as we walk silently up and down the Preston High Street and then have a short service on the green outside the Preston pub on such a significant and solemn day in our faith calendar.

There is no one clear leader of the group at present and it is likely that we will just continue to get together for the annual Good Friday walk for the foreseeable future.

Trevor Goddard

Members of the PCC

Ex-officio members:

Revd Trevor Goddard (vicar)

Ben Skeete (Churchwarden)

Jacqui Goddard (Churchwarden, Secretary & Safeguarding Officer)

Gwyn Evans (Deanary Synod Rep, Stewardship Secretary, PCC minutes secretary - shared)

Elected Members:

Damien Crawford-Hector

Frances Saunders

Anne Gale

Patricia O'Reilly

May Siow (Treasurer)

Sasha Hansel

Iris Fenn

Eileen Heenan

Church Wardens report

This report covers the business of the PCC for 2019.

As mentioned in the secretary's report, the PCC met on seven occasions during the year. This report gives a snapshot of business covered and the various activities and projects undertaken by the church as a result.

At the start of the year we noted the encouragement of the growing numbers attending church regularly – between 25 and 30 each week.

The PCC organised a church outing to Saville Gardens in May.

In June a large group of us went to St Albans Cathedral to support Alex Huzzey – a former member of our congregation, as he was ordained.

The fabric committee were instrumental in ensuring that the heating in the church hall was upgraded, which has meant it has been much more effective for those hiring the hall.

The vicarage had its due quinquennial when, among other things, the garden path was replaced, a back step built for the kitchen door and new double glazing fitted throughout the property.

The local community set up the Northwick Park garden community group and our church has been able to offer support by providing the hall as a regular meeting venue to build up the community before digging and planting started. Members of our congregation continue to be very much a part of the ongoing work of the garden and as a church we ensure that we advertise any activities and events happening.

Our Easter services and activities were well received and enjoyed by our congregation and our local community. Having had our usual hot cross bun social beforehand, we had 22 attendees to the Good Friday reflective service. On Easter Sunday 54 people came together to celebrate, including 9 children.

Gwyn, in his role as Stewardship Secretary, has been working in earnest at the job of claiming back our Gift Aid from the diocese and is slowly making headway.

Our monthly coffee mornings continue to be well received by the local community and are having a positive impact on our relationships with them and on their willingness to engage with different activities we host.

Because of the friendship we have forged with Roe Green Strathcona school through Trevor and Jacqui's regular assembly visits, we have been able to offer them our support as they've struggled with the threat of closure as a school in the community. It has been so important to offer them our support and prayers during this time.

In July Trevor ran a Stewardship Sunday with a stewardship review for the whole month, with the idea of giving people sufficient time to reflect on their giving and have good access to the information needed to make informed decisions about their giving. This is with the idea that it's only covered once a year and people know that they won't be approached about reviewing their giving on a regular basis throughout the year.

In September we held a special Joint service at St Cuthbert's with the Bishop there to license Trevor and Steve Morris to be associate vicars of each other's church and parish. This means that we have a link with each other's church and that there is an official sense in which we can support each other and not feel isolated. It has also meant that Trevor has been able to take on an additional role of project managing the hall refurbishment at St Cuthbert's, allowing him to earn half a stipend (as he is a self-supporting minister at The Annunciation and had needed to take redundancy from his long term day job as a finance officer for a housing association when they moved to Colwell).

Our Advent and Christmas seasons were busy and full of energy and life, with us having the biggest choir we have had to date, enjoying large numbers to our Christmas coffee morning and Advent prayer Labyrinth, along with a great turnout in excess of 80 people for our Carol Service.

We thank God for his great mercies towards us and look to him for the coming year.

Jacqui Goddard & Ben Skeete

Fabric Report for the period of 2019

Church

In May we needed to make an insurance claim due water damage to the ceiling of the multipurpose side room next to the church lobby. Works were completed and the issue resolved.

We are still in the throes of arranging for a plasterer to fill the remaining cracks throughout the building. We sustained water damage once again this year to the ceiling in the side room adjoining the church lobby. Having had agreement from the insurance company to cover the costs of repair and works, the repair works were carried out in May of this year to re-plaster and render the multipurpose side room ceiling and walls where needed, and have the walls painted.

The fabric committee has continued to meet, looking at the logistics of ongoing works needed and to help with planning for possible future improvements to the building that might help us with our ministry in this area. Current members of the group are, Trevor Goddard, Gwyn Evans, Damien Crawford-Hector and Jacqui Goddard.

Sadly Joyce Watkins, a former member of the group, passed away in October 2019 - her faith-inspired enthusiasm and positivity as well as her practical help and skills will be sorely missed. We give thanks to God for her life and her impact on our community while with us.

Sean O'Sullivan continues to be employed to look after the grounds and carry out regular checks of the drains as well as regularly clearing the flat roof.

Although we would like to have replaced our heating source by now, we are still having to use our free-standing gas cylinder heaters as the main boost for heating during the winter months. The diocese had advised earlier in the year that we needed to properly review the heating needs for the whole church and not just the main worship space. This has proved more complex than we first thought as it requires a change to the electric cable running into the church. So we have had to review our timeline for improvements in this area. This will be picked up by the PCC and the Fabric Committee in the coming year and we really hope that we will have a renewed heating system up and running in time for next winter season.

Due to a specific occasion when the area experienced severe windy conditions, damage occurred to the church porch, which left a large piece of plyboard hanging down. A local carpenter was employed to do emergency repairs, to replace the timber and repaint it. At the same time they were able to plane the front door to ease closure.

A new security light was fitted to replace the broken one.

The gutters were cleared, and the windows cleaned in and outside.

The church continues to be cleaned by Elaine Grant on a weekly basis.

All policies and certificates pertaining to the church building have been updated and all safety checks are up to date.

Hall:

Two outside lights and the doorbell were fixed.

Gwyn was able to replace the handles for the cisterns in the ladies toilets (thanks were recorded).

The hall was professionally cleaned and repainted on the inside over the summer – with yellow walls and blue doors.

A new electric circuit was fitted in the hall along with a new fuse box. One 3KW electric heater was also installed at the same time.

Later in the year we installed an additional two 3KW heaters as one of the gas heaters was checked and decommissioned. Within a few weeks, safety cages had been fitted to the new electric heaters to ensure they were safe when the nursery children were using the space.

The hall continues to be cleaned by the Tuesday Romanian prayer group.

All policies and certificates pertaining to the hall have been updated and all safety checks are up to date.

Jacqui Goddard, on behalf of Trevor Goddard, Gwyn Evans and Damien Crawford-Hector.

Treasurer's report for 2019 accounts.

The finance team involved in maintaining the financial records of the church of the Annunciation are May Siow treasurer, Sasha Hansel Finance administrator, Gwyn Evans Stewardship secretary and Priyani Sylva independent examiner. Rev Trevor Goddard Vicar assists with the preparation of the accounts.

All the accounts have been maintained in good order and we have significant increase in our bank balance this year. At the end of 2018 we held £15,922.19 which has increased to £62,325.59 at the end of 2019 this represents a net increase of £46,403.40 in our current assets.

There are two notes to the accounts to highlight the variances from 2018 to 2019.

- | | | |
|-----|---|-------------------|
| (1) | Gift aid claim made after several years. This was because the previous stewardship officer was unwell and past away. | £9,530.54 |
| (2) | Sports Ground Fund: Interest transferred to the main church account in 2019 after the LDF agreed there were no restrictions on this money and it should be available for the church to use. | £41,744.48 |

The 2019 Accounts:

1. Hall Accounts

Accounts first page labelled *Hall Accounts for the Year Ending 31st December 2019*. This report shows the income and expenditure for all the activities in running the hall in 2019.

We have continued to maintain a good surplus for the year. The surplus was slightly lower than in 2018 due to reduced income and increased expenditure. The 2019 surplus was £985.45 lower than in 2018.

Income: New contracts were issued for regular users at the start of 2019. We saw a reduction in hall usage as the Romanian Prayer Group stopped using the hall during the year and the Sylvene School of Dance also stopped using the hall at the beginning of the year. The income for 2019 was £678.34 lower than in 2018.

Expenditure: The expenditure on the hall was higher in 2019. In 2019 we redecorated the hall (Yellow again). This gave the hall a pleasant refreshed look. The Romanian prayer group who use the church on Tuesdays and Clean our hall for usage kindly re-decorated our hall for the cost of the paint. we also installed new electrical heaters, updated the electrical wiring and replaced and updated the fuse box.

Overview: The hall accounts show a surplus for 2019 of £10237.27, which is transferred to the main church income and expenditure accounts under "Net income for hall".

2. Church Income & Expenditure Accounts:

Accounts second page labelled *General Fund Income & Expenditure for the Year Ending 31st December 2019*. This report shows all the income and expenditure for all the activities in running the whole Church site in 2019.

Income: Gross income was higher in 2019 by £48,696.30 when compared to 2018 total income. The increase in income was much higher because of the Income received from HMRC & the release of the London Diocesan Fund monies held in trust for the church. See the notes 1 and 2 above.

Expenditure: Total expenditure in 2019 was £2486.44 higher than in 2018. Contributing factors were. Common fund Increased from £14314.00 to £15600.00 an increase of £1286.00. Church expenses Increased by £1004.67 this includes the purchase of the large new projector for the church which cost £899.00.

Overview: The income and expenditure accounts for the church show a surplus of £46403.40 for 2019. Thank you to all the team who are involved in looking after the finances of the church. Especially Gwyn who has work hard at ensuring the Income tax from gift aid was claimed this year.

3. Church Balance sheet accounts 2018:

The balance sheet represents the total assets of the church as at 31st December 2019. The total movement between 2018 and 2019 is an additional £46403.40. Therefore, the total amount of current assets held by the church at the close of 2019 was £62325.59.

Appointment of Examiner of the Accounts:

Mrs Priyani Sylva has agreed to examine the 2020 church accounts. Priyani has worked in accounting for 20 years and has the knowledge, experience and understanding needed to review the churches accounts.

**The Church Of The Annunciation
Winderemere Avenue, South Kenton
Hall Account for the year Ending 31st December 2019**

| | 2019 | 2018 |
|---|-----------------------------|-----------------------------|
| <u>SUMMARY OF HALL BOOKINGS</u> | | |
| WINDERMERE NURSERY | 16,262.88 | 15,409.20 |
| WEMBLEY OPERATIC SOCIETY | 2,287.98 | 2,288.04 |
| SYLVENE SCHOOL OF DANCE | 80.00 | 150.00 |
| ROMANIAN PRAYER GROUP | 1,260.00 | 2,720.00 |
| PRIVATE HIRE | 685.04 | 687.00 |
| | <u>20,575.90</u> | <u>21,254.24</u> |
| <u>EXPENDITURE</u> | | |
| LIGHT, HEAT & WATER | (4,404.78) | (4,250.01) |
| INSURANCE | (1,008.12) | (1,052.48) |
| REPAIRS AND MAINTENANCE | (4,103.23) | (1,021.03) |
| CLEANING & WASTE COLLECTION | <u>(822.50)</u> | <u>(1,155.85)</u> |
| | <u>(10,338.63)</u> | <u>(7,479.37)</u> |
| SURPLUS (DEFICIT) TRANSFERRED TO GENERAL FUNDS | <u><u>10,237.27</u></u> | <u><u>13,774.87</u></u> |

The Church Of The Annunciation
Winderemere Avenue, South Kenton
General Fund Income & Expenditure for the year Ending 31st December 2019

| | 2019 | 2018 |
|---|---------------------------|---------------------------|
| <u>INCOME</u> | | |
| Stewardship Giving | 9,727.69 | 8,090.60 |
| Church service Collections | 2,442.20 | 2,922.31 |
| Fund Raising | 115.34 | 266.00 |
| Net Income From Hall | 10,237.27 | 13,774.87 |
| Donations | 1,495.83 | 1,073.55 |
| Inland revenue Gift Aid Received (1) | 9,530.54 | 0.00 |
| Fees (Weddings, Funerals, Banns) | 489.40 | 480.00 |
| Interest & LDF Fund (2) | 41,744.48 | 9.10 |
| Miscellaneous | 336.00 | 806.02 |
| | <u>76,118.75</u> | <u>27,422.45</u> |
| <u>EXPENDITURE</u> | | |
| <i>Giving</i> | | |
| Common fund payment | (15,600.00) | (14,314.00) |
| Charitable Giving | (417.50) | (300.00) |
| | <u>(16,017.50)</u> | <u>(14,614.00)</u> |
| <i>Church Ministry</i> | | |
| Vicarage & Vicars Expenses | (737.09) | (386.40) |
| Printing and stationery | (431.37) | (467.55) |
| Water Rates | (580.21) | (567.11) |
| Telephone | (263.76) | (283.36) |
| | <u>(2,012.43)</u> | <u>(1,704.42)</u> |
| <i>Church & Grounds</i> | | |
| Church Expenses | (4,864.79) | (3,860.12) |
| Light, Heat & Water | (254.88) | (458.88) |
| Insurance | (1,444.09) | (1,409.55) |
| Repairs And Maintenance | (4,596.66) | (4,259.61) |
| Grounds Maintenance | (440.00) | (168.75) |
| Sundries | (85.00) | (753.58) |
| | <u>(11,685.42)</u> | <u>(10,910.49)</u> |
| TOTAL EXPENDITURE | <u>(29,715.35)</u> | <u>(27,228.91)</u> |
| Surplus of Income over expenditure (Deficit) | <u>46,403.40</u> | <u>193.54</u> |

**The Church Of The Annunciation
Windermere Avenue, South Kenton
Balance sheet for the year Ending 31st December 2019**

| | 2019 | 2018 |
|------------------------------|------------------|------------------|
| <u>CURRENT ASSETS</u> | | |
| Central Board Of Finance | 0.00 | 0.00 |
| Business Premium Account (1) | 54,591.23 | 4,567.86 |
| Current Account | 7,664.36 | 11,324.33 |
| Petty Cash | 70.00 | 30.00 |
| | <u>62,325.59</u> | <u>15,922.19</u> |

REPRESENTED BY

| | | |
|--|------------------|------------------|
| General Funds 31 - 12 - 2019 | 15,922.19 | 15,728.65 |
| Surplus of Income over expenditure (Deficit) | 46,403.40 | 193.54 |
| | <u>62,325.59</u> | <u>15,922.19</u> |

I HAVE EXAMMINED THE ACCOUNTS COMPRISING THE GENERAL FUNDS, CASH ACCOUNT, TOGETHER WITH THE INCOME AND EXPENDITURE ACCOUNTS OF THE GENERAL AND THE HALL MANAGEMENT ACCOUNTS, AND IN MY OPINION THEY ARE AN ACCURATE RECORD OF THE CHURCH OF THE ANNUNCIATION FINANCES FOR THE YEAR ENDING 31ST DECEMBER 2019

SIGNATURE:

Priscilla Syll

DATE:

16th October 2020

Vicars Review 2020:

The plans for the APCM were thrown in the air this year with the corona virus pandemic and subsequent lockdown. Usually the meeting is held just after Easter and we reflect on the previous year 2019 and all that is happening in the current year of 2020 as now we are meeting just after harvest towards the end of October, 2020 has only two month left, and it seems that 2019 was a far distant memory. Yet there were some significant changes for the church that happened during 2019. One of the main changes was I began to work with St Cuthbert's church and Rev Steve Morris. We have struck up a good friendship and encourage each other with ideas, faith and work. And most importantly have an opportunity to pray with each other for our two parishes. It's so good to feel part of a larger team and to know that we are not alone in what we do and want to achieve.

The big concerns facing the local community and church communities are the same. An aging population, issues such as dementia, loneliness and isolation. Both our churches are working together to combat these points. St Cuthbert's Church has been at the forefront of developing practical and pastoral care for people suffering with dementia and Alzheimer's, and in addition, are looking after those who care for spouses, partners and friends who suffer from these debilitating diseases.

In the parish of the church of the Annunciation the Library team based in the Community Library in Carlton Avenue East has used the memory café model pioneered by St Cuthbert's to support those suffering with dementia in this parish. Along with other members of our congregation, I've been a regular visitor to the café before lockdown meant the sessions were suspended. During the summer period, when lockdown had eased, we were able to make our grounds available for the group to run a few afternoon sessions outdoors in the warm sunshine. People were thrilled to be able to meet together. We are now looking at how we can build on this by developing space within the church to accommodate this group and other groups during the week. As we look forward to the future in these uncertain times we pray, trust and hope for a future in which we are active participants in this diverse community, being active in how we can shine and show our community the love that God has for all people. This is what evangelism is, sharing the Good News about our God who loves and longs for the best earthly future and heavenly eternity for all his creation.

In practical terms this means we are looking at plans for the church so that we have toilets and a new coffee area and are working on applying for grants to improve the church building for the future, including dealing with the long term subsidence issues, so that our church will continue to be a place of prayer, worship and active service for our community. The PCC has already committed itself to this process and over the next year will be working hard at exploring all the possibilities.

Therefore our big task is evangelism - sharing good news in dark times ...and on this Sunday we recognise in our service readings Luke the evangelist known as the physician of the soul. Luke was a doctor and was a friend of the apostle Paul and wrote both the gospel of Luke and the book of the Acts of the apostles. Luke makes clear in his writings that the good news of salvation is for all, regardless of gender, social position or nationality. We have a God who loves us all. And we are all called to be evangelists and share that love with all of our neighbours. When we look back at our church's history St Luke has been significant, Members of The Annunciation were pioneering in setting up St Luke's Hospice. Please read our website for our history at <https://www.southkentonchurch.org/st-lukes-hospice-south-kenton> The name was chosen because St Luke was a doctor and also a messenger of good news when all seems dark. St Luke's hospice has over the years a great light, hope, comfort and has brought Gods love into our wider community.

We look back so that we can be encouraged for the future and believe that we can do the same and achieve even greater things than these.

John 14:12-14

¹² Very truly I tell you, whoever believes in me will do the works I have been doing, and they will do even greater things than these, because I am going to the Father. ¹³ And I will do whatever you ask in my name, so that the Father may be glorified in the Son. ¹⁴ You may ask me for anything in my name, and I will do it.

Keep praying, keep asking, keep believing... Amen