

THE CHURCH OF THE ANNUNCIATION

Windermere Avenue South Kenton Wembley



REPORTS FOR THE

ANNUAL PAROCHIAL CHURCH MEETING

10.30am 4th May 2025

With annual reports and accounts for 2024

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Agenda

- Apologies
- Minutes of meeting 23rd April 2024 (page)
- Confirmation of elected Church Warden(s) and PCC members
- Report on the Electoral Roll
- Introduction to community reports (provided to be read in own time)
- Financial reports: Treasurer's report & accounts 2024-2025
- Appointment of the Auditor of the accounts
- Vicar's review
- Any other business

CHURCH OF THE ANNUNCIATION, SOUTH KENTON
MINUTES OF ANNUAL PARISH COUNCIL MEETING (APCM)
HELD ON 23rd April 2024

PRESENT: Revd. Trevor Goddard, Frances Saunders (Church Warden), Jacqui Goddard (PCC Secretary & Safeguarding Officer), Gwyn Evans (Stewardship Secretary), Patricia O'Reilly, & Tania Ruthven (Hall Manager) and parishioners.

Apologies:

PCC: Eileen Heenan (Treasurer), Janet Spence (Children's Champion)
Parishioners:

PREVIOUS MINUTES: The minutes for the APCM meeting held on the 23rd May 2023 were ratified by the PCC on the 7th of September 2023 as an accurate record of the events of the last APCM as above.

ELECTION/RE-ELECTION OF CHURCH WARDENS:

The first item of business was for the Church Wardens to be elected/re-elected. Sadly, Ben Skeete who had been a longstanding Church Warden, had passed away on 20th February 2024 and Frances Saunders had completed her term as Church Warden this year. Thanks were recorded for their contribution to the life of the church in this role.

Janet Spence was willing to stand as Church Warden. The meeting was unanimous in its agreement with the election of this post. There is currently one vacancy for the post of Church Warden.

Janet will officially be signed in as Church Warden with the Archdeacon on Tuesday 18th June 2024, 7:00pm at St Gabriel's, Cricklewood.

REPORT ON THE ELECTORAL ROLL: The 2023 – 2024 roll has changed from **44** to **42** people, with 3 people having been added, and 5 people having been removed - 3 people removed who are no longer living in the parish and not having attended for over a year, and 2 people having sadly passed away since the last APCM.

The new electoral roll was seen by all at the meeting and approved by and accepted by all present as an accurate record.

REPORTS: All reports were provided and highlighted as being within the main body of the annual report. To keep the meeting in a timely fashion only the finance report was read out and everyone was encouraged to take the time to read the other reports through in their own time.

PCC MEMBERS & DEANERY SYNOD REPRESENTATIVE (DSR):

As the PCC and the DSR are elected on a three-year cycle, there was no need for an election this year. Janet Spence continues in her role as DSR. Both roles enable her to continue to be an ex-officio member of the PCC. Both the PCC membership and the DSR role will be up for election once more in 2026.

The current members of the PCC are as follows:

Patricia O'Reilly, Tania Ruthven, Eileen Heenan, Gwyn Evans, Jacqueline Goddard and Frances Saunders.

Ex-officio members are Janet Spence, as Church Warden and Deanery Synod Rep, Winnie Kuta Dankwa as Curate and Trevor Goddard as vicar of this parish.

FINANCIAL REPORT: The financial report was presented by Revd. Trevor Goddard as Eileen Heenan the Church treasurer was not available to attend the APCM. The report to the APCM was presented in line with the financial report provided. (financial report see page 16)

Trevor shared that the church's finances had done well to have a surplus at the end of the year, having completed the hall works and other key items of expenditure during the year. It was encouraging that we are continuing to be able to invest in and do new things while maintaining a good income and therefore a good balance sheet.

The accounts are currently being independently examined by Fr David Green. As the accounts for the 31 December 2023, had not been independently examined Trevor proposed that the approval of the fully examined accounts should be deferred until the next PCC meeting for the PCC to approve. This was agreed by the meeting. Once this has happened a copy of the independently examined the accounts will be made available on the website.

APPOINTMENT OF THE INDEPENDENT EXAMINER OF THE

ACCOUNTS: Rev Trevor proposed that Fr David Green FCA (Gowers LTD chartered accountants) be appointed as the independent examiner of the accounts for 2024. All agreed.

VICAR'S REVIEW:

Rev Trevor shared his vicar's report.

ANY OTHER BUSINESS:

Frances Saunders wanted thanks recorded to Trevor and Jacqui for all the work they do for the church.

There was no other business and Rev Trevor closed the meeting with prayer.

POST PCC MEETING:

The PCC met briefly after the APCM.

Present: Jacqui Goddard, Gwyn Evans (Stewardship secretary), Tania Ruthven (Eco Champion), Frances Saunders.

Apologies: Janet Spence (Church Warden) and Eileen Heenan (Treasurer) and Patricia O'Reilly.

Appointment of a Secretary: It was unanimously agreed that Jacqui should continue as PCC secretary.

Appointment of a Treasurer: Eileen has agreed to stand again as treasurer as of this APCM. All agreed.

Appointment of Safeguarding Officer: it was proposed that Jacqui be re-elected as safeguarding officer all agreed.

Janet Spence has agreed to continue in the role as Children's Champion.

D.O.N.M: 16th May 2024 via zoom 7.30pm

(To be signed at the next full PCC meeting, post APCM)

Signed: 

Date: 16th May 2024

PCC secretary's report

The most recent Annual Parochial Church Meeting (APCM) was held on 30th April 2024. This meeting was held on zoom. Since the last APCM there have been six meetings of the Parochial Church Council (PCC), each chaired by the vicar, the Rev Trevor Goddard. All have taken place via zoom.

The church Electoral Roll: As of April 2025, there are currently 44 names on the Electoral Roll.

3 names have been removed due to no longer living in the parish and not having attended regularly for a year or more.

5 names have been added.

Church Governance

The PCC members are appointed in line with the Church Representation Rules. The current PCC members were elected at the 2023 APCM for a three-year term until 2026, when the next election will take place.

The PCC is made up of the Vicar as chair, two church wardens (and up to two deputy wardens) and a Deanery Synod Representative – all of whom are ex-officio members and do not need to be voted on. In addition, there are members elected by the congregation who are on the electoral roll of the church. Where there are no more than 50 on the electoral roll of the parish*, as is currently the case, then up to 6 lay parishioners can be voted onto the PCC. Our current numbers mean that at our next opportunity to vote in a new PCC in 2026.

*Where there are over 50 but under 100 people on the electoral roll, up to 9 parishioners, on the electoral roll, can be voted onto the PCC.

Currently elected PCC members are as follows:

Ex Officio members:

Revd Trevor Goddard (Chair)

Revd Winnie Kuta-Dankwa (Curate, Self-Supporting Minister)

Janet Spence (Church Warden, Deanery Synod Representative, Children's Champion)

Elected members:

Eileen Heenan (Treasurer)

Jacqui Goddard (PCC Secretary, Safeguarding Officer)

Gwyn Evans (Stewardship Secretary)

Tania Ruthven (ECO Champion, Hall manager)

Patricia O'Reilly

Frances Saunders

The PCC members are responsible for making decisions on all matters of general concern and importance to the life of the parish church and community, in looking after the site buildings responsibly and including deciding how the funds of the PCC are to be spent.

As a PCC we have continued to stay focused around the practical care of the church buildings and church finance, ensuring that maintenance is prioritised and that we are planning to ensure the buildings remain fit for purpose. We have continued to work towards ways of becoming more eco-friendly in our care of the site and in the way we plan any events and activities.

J Goddard

Community reports

Communication

Good communication has been supportive of growing our community and helping us to be in helpful contact with each other as a church family, as well as supporting continuing links with the wider neighbourhood. Physically, a new noticeboard at the front of site is clear, emphasising the key activities happening each week along with a QR code to have instant access to the church website. There are plans to replace the wooden noticeboard in the coming year with one that will not only advertise weekly events but also provide helpful information about the local environment from an ECO perspective.

Our website: southkentonchurch.org is a key way people find out about the church and has been an effective access point for those seeking out a place of worship, and especially at seasonal times of the year.

Our Facebook page: The Annunciation @ South Kenton again provides a simple access point for those using facebook, providing a much-needed communication and connection if attendance can't be so regular.

Our WhatsApp groups: whole church chat Prayer requests are enabling people to feel connected and grow a sense of belonging – that individuals have a voice in the community. They are actively providing friendship, encouragement, an up-to-the-minute noticeboard and memory jogger and a space to share prayer needs and requests.

We continue to be mindful of those who don't access the church through the multi-media platforms, that they can continue to feel as much a part of the church family as those that do.

Worship life

Sundays are a mixture of modern and traditional, as we use familiar liturgy as part of our weekly communion service wrapped in a more modern flavour of sung worship. The CCL license is renewed each year so that we can legally reproduce lyrics on song sheets or on the big screen.

We have been able to share worship on occasion with our sister church, St Cuthbert's, especially when we share the worship during major festival seasons like Christmas and Easter – for instance, Midnight Mass at The Annunciation and Christmas day at St Cuthbert's for both churches, or sharing in the Churches Together walk of witness on Good Friday, followed by hot cross buns at St Cuthbert's before sharing the last hour of meditation and reflection for both at The Annunciation.

During the Advent season we brought our two churches (and neighbours) together once more with our community choir. We had 35 members join in for the carol services at both churches. This year we were so blessed to have Bishop Lusa join us for both events and bring his own unique style of sharing good news that inspired all who came, not least of all by starting out with a solo!



Our worship space allows for a more intimate experience of worship and prayer, which is valued on these occasions by both congregations.

Safeguarding

Jacqui Goddard continues to hold the role of Safeguarding Officer (SO) for the Church of The Annunciation. Jacqui will stand for election again under the new PCC for 2025-26 as the role runs from just after the APCM until the following year at the same time.

She holds a Disclosure and Barring Service (DBS) certificate in her roles as PCC church secretary, Safeguarding Officer and Junior church leader. Jacqui is also a certified Evidence Checker for the Church, which means that anyone wishing to take up a role within the church and needs to be DBS (Disclosure and Barring Service) checked, will have their evidence checked by her through an online process. She is also able to support other local churches as an evidence checker in order for them to process their DBS certificates.

Safeguarding is a regular item on the agenda at every PCC meeting, to ensure that the safeguarding of children and vulnerable adults is kept in the forefront of our minds. Jacqui shares any updates from the diocesan safeguarding team at each meeting, as needed. The PCC have had the opportunity to attend online refresher safeguarding training during the year. All PCC members have completed a DBS check, as it is now required for those in leadership roles within the church to hold a DBS certificate. These will need renewing after 3 years.

This year the website safeguarding page has been updated, including items around recruitment. It is full of useful information, and everyone is encouraged to visit the website and find out more.

Janet Spence continues to hold the role of Children's Champion – again renewed directly after each APCM – a role the Church of England has created to ensure that the nurturing and practical needs of our children is always considered when any changes are made, or to be flagged if there is a gap in the way we provide for them as a worshipping community, when they are within our care.

Eco church



Meet our ECO Church & Creation Care Champion, Tania Ruthven. She is a member of our PCC and helps us to keep on our toes when it comes to being reflective in the way we use and care for our resources as a church community.

During the year we have made sure that 'ECO Church' is an agenda item each time we have met as a PCC. With Tania's support we have made plans to improve our recycling, to think about how we can improve our site to become more 'eco-friendly' and think about how we can be a model of positive action, in our local community, of creation care. This includes things like installing bird boxes, creating rewilded areas in the grounds to encourage and support the wildlife, a retention 'basin' – a gentle dip in the land near to the church that collects and makes use of the rainwater coming off the roof.

We have installed air source heat pumps as our main form of heating in the church hall, acknowledged as a far more environmentally effective source of heating and have fitted double glazed windows to retain heat more efficiently. We are also making plans to insulate the walls and the ceiling/roof of the hall. In the church we have replaced the ceiling and ensured we have included insulation. We are making plans to replace the windows and frames in the church with double glazed windows in the spring of 2025.

Social and shared events

Throughout the year we have our monthly coffee morning, which has been a lovely opportunity for not only reaching out to our neighbourhood but of spending time together getting stuck into creative fun, for instance, recycling used calendars into greetings cards in the new year.





We enjoyed a lovely and surprisingly warm harvest lunch round at the vicarage at the end of September...

...before our Harvest Festival in the church hall, while the church was still being refurbished.



We have also enjoyed shared fun get togethers as both churches, at the vicarage as PCCs and for social or church events, like our shared lunch, our pancake evening and joining together to experience the annual Advent service at St Paul's.



In June it was a joy to share in the occasion of Winnie Kuta-Dankwa, our curate's priesting at St Gabriel's Cricklewood. We are blessed to have her serving with Trevor fully in her capacity as an ordained priest.

The Met Christmas Tree Appeal 2024

It was great that we were able to support the Met Christmas Tree Appeal again this year. Although they are focussing mainly on fund raising now, Marianna Dominguez worked with the team from the Met to ensure that we could parcel up a huge number of Christmas presents for children across our local boroughs who were not going to be receiving Christmas gifts otherwise. Another successful year of bringing joy to the children in our neighbourhoods. Thank you everyone.



Rotas

As always, we're very thankful for everyone who signs up to be on a rota to serve everyone in church, week by week. We have been blessed by good numbers for the coffee rota, such an important part of our welcome as a church each week, spending time growing together over a cuppa after worshipping together. We have also been blessed to add people to our prayer and reading rotas. These are such important ministries in our worshipping lives together.

Churches together

This takes the form of five churches creating a joint event - The silent walk of witness and open-air service - Good Friday of Holy Week each year. Planning meetings are held throughout the year in preparation for the event. It is so encouraging to see churches coming together year on year to be part of a joint face of the Christian Faith in our local community. People carry crosses and walk silently, starting off at St Erconwald's church, up and down Preston Road before congregating on the green outside of The Preston pub for a short service of worship. This year's event had an improved sound system and worship led with a



singing guitarist and was a blessed occasion of united shared fellowship for all to see.

Scouts Christingle Service

It was such a thrill to have the Scouts groups, who now meet in our hall twice a week – Squirrels, Beavers, Cubs and Scouts – ask us to host a Christingle service for them. Such a happy event and, for many of the children, the first time they would have set foot in a church. Including parents and scout leaders, over 100 people attended. They took part by doing a reading, by singing, enjoying Trevor telling them the Christmas story and what Christingle is all about, and saying their scouting promise together. Followed by refreshments in the hall. Such a happy event and one we hope will become an annual event in the church's Christmas calendar.



A special 'thank you' to Jeremy...



It is with deep gratitude and warm affection that we say farewell – for now – to the Revd Jeremy Crossley. Jeremy has been an extraordinary presence in the life of The Annunciation over the past 13 years, faithfully supporting the parish by covering all my holidays, and offering me, spiritual counsel, wisdom, and friendship as my spiritual advisor. His prayerful listening, sound judgement, and gentle guidance have been a constant source of strength and encouragement.

Jeremy has always spoken with genuine love for The Annunciation – not the building, but its people. He took joy in keeping up with members of the congregation, always taking time to connect, share stories, and offer support. Everyone at The Annunciation loved him. He was a wonderful leader, full of good humour, always ready with a story, and possessed a remarkable gift for weaving the richness of his life experience into the Gospel message. His preaching spoke to heart, mind and soul.

As many will know, Jeremy's ministry has a rich and faithful history. He was once a curate at St Michael's and led a small congregation during its early days at St James the Less. Under his leadership, that congregation flourished, and eventually the bishop granted him licence to become Vicar at St James. In 2000, he moved on to serve at St Margaret's, Lothbury, where he continued to bless many with his ministry.

Now retired and living in Oxford, Jeremy has expressed his wish to return for a proper farewell – and we will be delighted to welcome him back in 2025 for a service and lunch in his honour.

On behalf of myself and the entire congregation at The Annunciation: Jeremy, thank you. Thank you for your dedication, your presence, your ministry, and your friendship. We pray that your retirement will be filled with peace, joy, and many blessings – and we look forward to seeing you again very soon.

With love and gratitude,
Rev Trevor Goddard on behalf of The Annunciation.

Church Warden's report

This report gives a snapshot of business covered by the PCC during the year. We are thankful that, as a PCC, as well as maintaining all the services, activities and events that maintain and grow our faith together, we have been able to continue to resource the ongoing development of the site in growing a more welcoming and fit-for-purpose space for faith and community to grow. As a result, we are also beginning to see actual growth in numbers attending regularly.

Planned changes to the main worship area:

We are so glad that we've begun to take improvement plans forward during 2024 under our *church refurbishment project* - part of a more holistic view of the whole church site, which we will continue to take forward into 2025, when we will, in line with our ECO Church agenda, look at improving our lighting, use of the church building during the weekdays, installation of toilets within the main church and explore further how we can improve our grounds.

The church family and friends have been enjoying the benefits of a warmer and brighter, more welcoming worship space since the church ceiling was replaced and insulated, the majority of pews removed, and the space redecorated in the autumn. Visitors and church members alike have been thrilled at the difference it has made.



Hall lettings:

Hall lettings have continued to support the financial health of the church with long-term evening bookings on a yearly basis, Mondays to Sundays, with a wide range of activities taking place. The scout groups are continuing to go from strength to strength, meeting on Mondays and Fridays and join in with some of our coffee morning events, like the Christmas fair coffee morning. We supported them in turn by donating money raised from the raffle at the fair to them. Trevor is invited to attend some of their official events, like the swearing in of scouts and scout leaders. As already mentioned, it is so encouraging to be building connections and to have been able to support them with providing a Christingle service in the church during Advent.

Stewardship:

As Stewardship Secretary, Gwyn has continued to support the church in claiming back Gift Aid from the diocese, which we are very thankful for and, which provides a significant boost to our available funds. We are thankful for his ongoing support in completing this important overseeing of church giving and the time he continues to give.

We are thankful that the combination of regular giving, maintaining attendance and being able to continue with our services and activities, has allowed us to enjoy times of encouragement and blessing throughout the year as we continue to shine the light of God's love and the good news of his kingdom in our parish and beyond.

This report is written on behalf of our current Church Warden, Janet Spence.

Fabric report

“Behold, I am doing a new thing...” – Isaiah 43:19

A Message of Gratitude and Hope

As we reflect on 2024, we are filled with gratitude for the incredible progress we’ve made as a church community. This year has been one of renewal — not just of our building, but of our shared mission and vision. With God's help, we’ve laid a foundation for a future filled with promise, purpose, and people.

2024 Highlights: Renewal in Action


New Sign Installed: A brand-new sign now welcomes visitors at the front of the church.

Interior Transformation:

- - Church ceiling fully replaced
- - Walls painted throughout
- - Six pews sanded and re-lacquered
- - Years of clutter removed; anything of value sold to reinvest
- - Internet upgraded and wireless projection system connected
- - Floor stripped, sanded, repaired, and lacquered — now a beautiful centerpiece for our worship space

Car Park Repairs (Temporary): Initial patching of large holes was attempted, but a more permanent solution is needed.

Looking Forward: Our Vision for 2025 and Beyond

 **Rebuild the Outer Building:** Plans are underway to replace the existing outer building with new foundations, including:

- - A fully functional kitchen
- - Accessible toilet facilities

Resurface the Car Park: A new, durable surface will provide safer and more attractive parking for all.

Create a Sustainable, Biodiverse Church Garden:

- - Bird boxes, bug hotels, wildflower areas, and a wetland feature
- - Improved signage and new boundary hedges
- - Redeveloped paths and access for better inclusivity

- - Eco-friendly waste and recycling solutions

Welcoming Partnerships:

- - Daniel's Den: A space for community sessions and a hub for their Brent operations
- - Support for Scouts: Improved storage and room to expand their valuable local presence

Join Us on the Journey

This is only the beginning. We are becoming a worshipping church that blesses its surrounding community, and we invite you to be part of this exciting new chapter. Whether you've been part of The Annunciation for decades, or you're walking through our doors for the first time — you are welcome here.

Let us move into 2025 with hope, unity, and expectation, trusting that God will continue to guide and grow us.

🕊️ Together, let's build something beautiful — for God, for our neighbours, for the future.



The Vicar's Report for the Church of The Annunciation APCM 2025

A Reflection on the Year and Our Future

As we gather for this year's Annual Parochial Church Meeting, I give thanks to God for all we have shared and experienced as a church family. The Church of The Annunciation continues to be a place of welcome, worship, and witness—a space where people find faith, friendship, and a deep sense of belonging.

Over the past year, we have walked together in worship and community. Our weekly Sunday services continue to be the heartbeat of our life together. We have also enjoyed monthly Coffee Mornings and a variety of seasonal events. Highlights included the Good Friday Walk of Witness, organised by Churches Together in Wembley; our Harvest Lunch at the Vicarage, where food and fellowship were shared generously; and our Christmas Carol Service, brought to life by the joyful voices of our community choir.

We give special thanks this year for the ministry of our curate, Rev Winnie, having celebrated her priesting with her last Summer. Her thoughtful leadership and gentle pastoral care have blessed many. We also want to recognise Sophie, whose faithful weekly volunteering – warmly welcoming visitors, opening the church, preparing for worship and helping at the end of the service - quietly demonstrates what it means to serve in love.

We also acknowledge a moment of transition with the retirement of Rev Jeremy Crossley. His many years of service and encouragement have made a lasting impact on our church, and we thank God for all he has contributed (please see the separate report for more). At the same time,

we have been heartened by the arrival of new faces in our congregation—a clear sign that God’s Spirit continues to breathe new life among us.

A major focus this year has been our ongoing church refurbishment project. This is about more than just improving the building - it’s about shaping a vision for a space that serves both worship and the wider community throughout the week. We are working to ensure that The Annunciation is welcoming, flexible, and accessible to all.

Our Eco Church commitment continues to shape how we care for our building and for God’s creation. Sustainability is not just a practical goal; it is a spiritual calling to protect and cherish the world God has entrusted to us.

As we look continue our journey together in 2025 and beyond, I believe we are being called to deepen our identity as a church of radical welcome. Jesus said, “I was a stranger and you invited me in.” At The Annunciation, our mission must always reflect that spirit -where all who come through our doors feel seen, valued, and loved.

Our partnership with St. Cuthbert’s has continued to flourish through shared activities, prayer, and encouragement. Together, we are discerning what it means to be the Church today - not simply preserving the past, but embracing the future God is unfolding.

As Isaiah 43:19 says, “Behold, I am doing a new thing.” May we be ready to receive it.

With every blessing,
Rev Trevor Goddard
Vicar, Church of The Annunciation

Treasurer's Report for the 2024 Accounts

To be presented at the Annual Parochial Church Meeting (APCM) in 2025

Introduction

The accounts for The Annunciation for the year ending 31st December 2024 are presented here in draft form. These will be reviewed and approved by the PCC following independent examination by Fr David Green FCA, who has once again kindly agreed to act as our Independent Examiner. This will be the last year that Fr David Green will be examining our accounts as he will be retiring so we are looking for a new examiner for 2025.

Our finance team in 2024 were Eileen Heenan (Treasurer), Janer Spence (Churchwarden), Gwyn Evans (Stewardship Secretary), Fr David Green FCA (Independent Examiner), and Rev Trevor Goddard (Vicar).

1. Overview of Church Finances

The total assets held by the church as at 31st December 2024 stood at £191,669.57, down from £210,464.39 in 2023. This represents a net decrease of £18,794.82 over the year.

Despite a strong income stream, especially from hall rentals, the overall balance reflects a year of higher-than-usual capital expenditure—most notably, the £24,599.00 investment in the Church Refurbishment Project. Excluding this one-off cost, our core financial activities continue to reflect stable stewardship and ongoing generosity from our church community.

2. Hall Accounts

Income

Hall income for 2024 remained strong at £27,589.66, almost matching the previous year's total. The hall continues to be a vital resource, both as a ministry venue and as a source of income for the church.

Expenditure

Hall-related costs rose this year due to increased maintenance and service expenses, including:

- Repairs and Maintenance: £4494.77
- Cleaning and Waste Collection: £4,024.35
- Utilities: £6,906.24
- Insurance: £1,215.23

Total hall-related expenses amounted to £16,640.59. While this is higher than in 2023, these outlays reflect continued investment in keeping the hall in excellent condition. *(Expenditure increased compared to 2023 when excluding one off capital expenditure for the Church Hall project.)*

3. Church Income & Expenditure

Income

Total gross income for 2024 (excluding transfers between accounts) was £31,355.17 including:

- Stewardship Giving: £7,426.52
- Collections from Services: £3,128.09
- Net Surplus/ Deficit from Hall account: £11,886.04
- Donations: £730.04
- Interest & Dividends: £7,836.92
- Sundry income: £347.56

The church did not receive Gift Aid payments or fee income in 2024, and Gift Aid claims are expected to be processed in 2025.

Expenditure

Total expenditure for the year was £50,149.99 including:

- Common Fund Contribution: £17,090.00
- Church Refurbishment Project: £24,599.00
- Church Expenses: £3,126.02
- Utilities and Insurance: £1614.65 (Church only)
- Cleaning & Maintenance: £1,718.00
- Vicarage and Church ministry Expenses: £1,852.08
- Sundry Expenses: £150.24

Overview

When we exclude the one-off refurbishment cost, our adjusted net expenditure is approximately £25,550.99, in line with previous years. However, the inclusion of major capital expenditure accounts for the

£18,794.82 overall deficit shown this year. Importantly, our unrestricted funds remain strong, and the investment in refurbishing the church will support our ministry and mission in the years to come.

4. Balance Sheet Summary

As of 31st December 2024, the church's total assets stood at £191,669.57, down from £210,464.39 the previous year. This reflects the £18,794.82 net movement in funds.

Balances held in church accounts:

- Current Account: £7,157.73
- Business Premium Account: £42,493.50
- CBF Investment Fund: £142,018.34

These balances place the church on a secure financial footing as we look forward to 2025.

5. Church Examiner

Fr David Green FCA who has examined the accounts of The Annunciation for several years has retired but has agreed to examine our accounts for 2024. Fr David Green has been a huge support over the years in scrutinizing our records and ensuring the information we present each year is accurate and concise. We thank Fr David Green for all his help and support over the years. We pray for him to have a happy and long retirement.

We will therefore need a new examiner for 2025. We do not have someone who has agreed to examine our accounts yet for 2025. I'm therefore propose that this meeting agrees we defer appointing an examiner for the Accounts and ask the PCC to appoint the new examiner as soon as possible. The next PCC meeting is on the 16th of July 2025.

With thanks,

Eileen Heenan (Treasurer)

Rev Trevor Goddard (Vicar)

The Church of the Annunciation
Financial Accounts
For the Year Ending 31st December 2024

**The Church Of The Annunciation
Winderemere Avenue, South Kenton
Hall Account for the year Ending 31st December 2024**

	2024	2023
<u>SUMMARY OF HALL BOOKINGS</u>		
WINDERMERE NURSERY	17,741.52	17,537.64
IRISH DANCE HIRE	750.00	757.50
SLIMMING WORLD	3,270.00	3,520.00
MARTIAL ARTS	2,450.00	1,200.00
SCOUTS	3,040.00	4,280.00
PRIVATE HIRE	338.14	742.50
	<u>27,589.66</u>	<u>28,037.64</u>
 <u>EXPENDITURE</u>		
LIGHT, HEAT & WATER (See Note 2)	(5,969.27)	(5,998.57)
INSURANCE	(1,215.23)	(1,287.79)
REPAIRS AND MAINTENANCE	(4,494.77)	(4,091.34)
CHURCH HALL PROJECT (2022 to 2023)	0.00	(2,555.87)
CLEANING & WASTE COLLECTION	(4,024.35)	(3,363.95)
	<u>(15,703.62)</u>	<u>(17,297.52)</u>
 SURPLUS (DEFICIT) TRANSFERRED TO GENERAL FUNDS	 <u><u>11,886.04</u></u>	 <u><u>10,740.12</u></u>

The Church Of The Annunciation
Winderemere Avenue, South Kenton
General Fund Income & Expenditure for the year Ending 31st December 2024

	2024	2023
<u>INCOME</u>		
Stewardship Giving	7,426.52	7,090.00
Church service Collections	3,128.09	3,029.55
Net Surplus/ Deficit from Hall accounts.	11,886.04	10,740.12
Donations	730.04	1,262.77
Inland revenue Gift Aid Received	0.00	6,119.65
Fees (Weddings, Funerals, Banns)	0.00	51.00
Interest & CBF Shares, Dividends.	7,836.92	16,248.09
Sundries	347.56	44.88
	<u>31,355.17</u>	<u>44,586.06</u>
<u>EXPENDITURE</u>		
<i>Giving</i>		
Common fund payment	(17,090.00)	(15,350.00)
	<u>(17,090.00)</u>	<u>(15,350.00)</u>
<i>Church Ministry</i>		
Vicarage & Vicars Expenses	(524.53)	(479.80)
Printing and stationery	(255.06)	(425.76)
Water Rates	(424.42)	(187.39)
Telephone	(648.07)	(591.92)
	<u>(1,852.08)</u>	<u>(1,684.87)</u>
<i>Church & Grounds</i>		
Church Expenses	(3,126.02)	(2,214.34)
Light, Heat & Water (Note 2)	(381.02)	(623.88)
Insurance	(1,233.63)	(1,287.79)
Repairs And Maintenance	(260.00)	(2,934.34)
Church Reurbishment Project	(24,599.00)	0.00
Grounds Maintenance	(1,458.00)	(1,404.00)
Sundries	(150.24)	(70.33)
	<u>(31,207.91)</u>	<u>(8,534.67)</u>
TOTAL EXPENDITURE	<u>(50,149.99)</u>	<u>(25,569.54)</u>
Surplus of Income over expenditure (Deficit)	<u>(18,794.82)</u>	<u>19,016.52</u>

**The Church Of The Annunciation
Windermere Avenue, South Kenton
Balance sheet for the year Ending 31st December 2024**

	2024	2023
<u>INVESTMENT</u>		
Held by the LDF on Behalf of the parish	142,018.34	138,840.40
	<u>142,018.34</u>	<u>138,840.40</u>
<u>CURRENT ASSETS</u>		
Central Board Of Finance	0.00	0.00
Business Premium Account	42,493.50	54,688.58
Current Account	7,157.73	16,935.41
Petty Cash	0.00	0.00
	<u>49,651.23</u>	<u>71,623.99</u>
	<u>49,651.23</u>	<u>71,623.99</u>
Total Assets	<u>191,669.57</u>	<u>210,464.39</u>
	<u>191,669.57</u>	<u>210,464.39</u>
<u>REPRESENTED BY</u>		
General Funds 31-12-2023	210,464.39	191,447.87
Surplus /(Deficit) of Income over expenditure. (Nc	(18,794.82)	19,016.52
	<u>191,669.57</u>	<u>210,464.39</u>
	<u>191,669.57</u>	<u>210,464.39</u>

SURPLUS (DEFICIT) TRANSFERRED TO DESIGNATED FUNDS

The Church Of The Annunciation, South Kenton
Statement of Financial Activities
For Period from 1st January 2024 to 31st December 2024

	Unrestricted Funds	Designated Funds	Resticted Funds	Endowment Funds	Total Funds	Prior Years Total Funds
INCOME	2024					
Stewardship Giving	7,426.52	0.00	0.00	0.00	7,426.52	7,090.00
Church service Collections	3,128.09	0.00	0.00	0.00	3,128.09	3,029.55
Fund Raising / Grants	0.00	0.00	0.00	0.00	0.00	0.00
Net Income From Hall (Notes 1)	11,886.04	0.00	0.00	0.00	11,886.04	10,740.12
Donations	730.04	0.00	0.00	0.00	730.04	1,262.77
Inland revenue Gift Aid Received	0.00	0.00	0.00	0.00	0.00	6,119.65
Fees (Weddings, Funerals, Banns)	0.00	0.00	0.00	0.00	0.00	51.00
Interest & LDF Fund	4,658.98	0.00	0.00	3,177.94	7,836.92	16,248.09
Sundries	347.56	0.00	0.00	0.00	347.56	44.88
	28,177.23	0.00	0.00	3,177.94	31,355.17	44,586.06
EXPENDITURE						
<i>Giving</i>						
Common fund payment	(17,090.00)	0.00	0.00	0.00	(17,090.00)	(15,350.00)
Charitable Giving	0.00	0.00	0.00	0.00	0.00	0.00
	(17,090.00)	0.00	0.00	0.00	(17,090.00)	(15,350.00)
<i>Church Ministry</i>						
Vicarage & Vicars Expenses	(524.53)	0.00	0.00	0.00	(524.53)	(479.80)
Printing and stationery	(255.06)	0.00	0.00	0.00	(255.06)	(425.76)
Water Rates	(424.42)	0.00	0.00	0.00	(424.42)	(187.39)
Telephone	(648.07)	0.00	0.00	0.00	(648.07)	(591.92)
	(1,852.08)	0.00	0.00	0.00	(1,852.08)	(1,684.87)
<i>Church & Grounds</i>						
Church Expenses	(3,126.02)	0.00	0.00	0.00	(3,126.02)	(2,214.34)
Light, Heat & Water	(381.02)	0.00	0.00	0.00	(381.02)	(623.88)
Insurance	(1,233.63)	0.00	0.00	0.00	(1,233.63)	(1,287.79)
Repairs And Maintenance	(260.00)	0.00	0.00	0.00	(260.00)	(2,934.34)
Church Refurbishment Project	(24,599.00)	0.00	0.00	0.00	(24,599.00)	0.00
Grounds Maintenance	(1,458.00)	0.00	0.00	0.00	(1,458.00)	(1,404.00)
Sundries	(150.24)	0.00	0.00	0.00	(150.24)	(70.33)
	(31,207.91)	0.00	0.00	0.00	(31,207.91)	(8,534.67)
TOTAL EXPENDITURE	(50,149.99)	0.00	0.00	0.00	(50,149.99)	(25,569.54)
Net Income / (Expenditure) Resources before transfer	(21,972.76)	0.00	0.00	3,177.94	(18,794.82)	19,016.52
<i>Transfer</i>						
Gross transfer between funds - in	0.00	0.00	0.00	0.00	0.00	2,044.22
Gross transfer between funds - out	0.00	0.00	0.00	0.00	0.00	(2,044.22)
Other recognised gains / losses	0.00	0.00	0.00	0.00	0.00	0.00
Net Movement in funds	(21,972.76)	0.00	0.00	3,177.94	(18,794.82)	19,016.52
<i>Reconciliation of Funds</i>						
Total funds brought forward	71,623.99	0.00	0.00	138,840.40	210,464.39	191,447.87
Total funds carried forward	49,651.23	0.00	0.00	142,018.34	191,669.57	210,464.39
Represented by						
- General funds Unrestricted.	49651.23	0.00	0.00	0.00	49651.23	71623.99
-Designated Funds	0.00	0.00	0.00	0.00	0.00	0.00
-Resticted Funds	0.00	0.00	0.00	0.00	0.00	0.00
-Endowment Funds	0.00	0.00	0.00	142018.34	142018.34	138840.40
	49651.23	0.00	0.00	142018.34	191669.57	210464.39